



# Township of Perth East

P.O. Box 455 | 25 Mill Street East Milverton, ON N0K 1M0  
P: 519-595-2800 | F: 519-595-2801

## APPLICATION FOR A BACKYARD CHICKEN LICENCE

Date Received: \_\_\_\_\_

Permit Number: \_\_\_\_\_

### Applicant Information

Property Address: _____	
Applicant is: <input type="checkbox"/> Owner <input type="checkbox"/> Occupant <input type="checkbox"/> Resides on the property	
<input type="checkbox"/> Confirmation the property is not a Multi-Residential property	
<b>Applicant</b> Name: _____ Phone: _____ Email: _____	
<b>Required Documents:</b> <input type="checkbox"/> Site Plan (showing setbacks of chicken coop) <input type="checkbox"/> Picture or design of coop <input type="checkbox"/> Written permission shall be supplied to By-law Enforcement by all owners and all adult occupants of the adjoining property if set back requirements are not met. The placement of the coop will be permitted based on written consent (if applicable).	<b>Fees:</b>  <b>Total Fee \$</b> _____ (\$75)

**Property Owner Information** (leave blank if the applicant and owner are the same)

Property Address:
Roll Number:
Property Owner permission :  I _____ the property owner of the address listed above, grant permission for the occupant _____ to keep hens at _____ _____ (property address)
Signature: _____
Date: _____
<b>Property Owner</b> Name: _____ Mailing Address: _____ _____ _____ Phone: _____ Email: _____

**Required Documentation and Information**

---

*Site Sketch/Plan*

A site sketch/plan is required for new applications or for a renewal with changes to the coop/manure area. The sketch or plan shall illustrate the location and size of the coop, outdoor run and manure storage area on the property, complying with the Coop Regulations (as outlined below) and set out in the By-law. A maximum of one (1) backyard chicken/hen coop and one (1) outdoor run shall be permitted per property.

Site plan/sketch attached to application:  **Yes**

## Coop Regulations

Existing sheds/garages can be used for the hen house, only the portion actually used to house hens shall be required to meet the setback requirements.

If the 2.5m setback cannot be achieved, written permission shall be supplied to By-law Enforcement by all owners and all adult occupants of the adjoining property, the placement of the coop will be permitted based on written consent.

Note: An owner or adult occupant of an adjoining property may withdraw consent to the placement of a hen coop or run that is closer to their property than the required 2.5m setback, if they notify the Township in writing.

- i. The owner will have to remove or relocate the coop within a permitted area by the later of November 1 of that calendar year or six (6) months following the date of notification being given.

Multi-residential properties such as apartments are not permitted to have chickens

---

## Coop Checklist

---

	1.2m from rear lot line
	2.5m from a side lot line or exterior side (or written permission)
	2.5m from a rear lot line abutting a side yard (or written permission)
	Chicken coop is not located in a front yard
	Coop must provide protection from weather and be adequately ventilated
	The enclosed coop and run shall be constructed and maintained in a manner to exclude rodents and predators from entry
	Coop uses Chicken Wire - The openings of the chicken wire shall not be larger than a half inch and buried into the ground surrounding the coop/run at a minimum of 6 inches
	Coop does not use Chicken Wire

---

## Applicant Acknowledgement of regulations contained in By-law 24-2025

	The floor of the coop is to be constructed of a material that is resistant to moisture, mould, retain heat in the cold weather and exclude rodents and predators
	Floors will be lined with shavings, straw or other appropriate materials to absorb manure and facilitate cleaning
	Chicken boxes and a perch will be provided to accommodate all hens
	Dust bath area must be provided (helps control mites)
	The coop must be maintained in a clean condition and shall be kept free of odours
	The coop must be deep cleaned 2- 3 times a year which includes disinfecting of troughs, perches and nests
	Stored manure shall be kept in an enclosed structure or container such as a compost bin, stored no less than one (1) metre from any adjoining property line and no more than three (3) cubic feet shall be stored at any one time. All other manure not used for composting

	or fertilizing shall be removed
	Feeders and water containers will be provided, cleaned regularly and disinfected
	Feed must be stored in rodent proof containers and secured at all times to prevent rodents and other animals from accessing it
	Deceased chickens must be disposed of at a livestock disposal facility or through the services of a veterinarian, or through a facility as approved by the Ministry of Agriculture, Food and Agribusiness
	Every person who holds a Backyard Chicken licence shall allow, at any reasonable time, a Municipal Law Enforcement Officer or other authorized employee or agent of the Township to inspect the property, other than any room or place used as a dwelling, to determine whether all requirements of this By- law are being complied with.

# DECLARATION

I \_\_\_\_\_ certify that:  
(print name)

- 1) The information contained in this application and other attached documentation is true to the best of my knowledge.
- 2) I understand and agree to comply with all the regulations contained in the Backyard Chickens By-law 24-2025
- 3) The pilot is for a period of two (2) years, commencing July 1, 2025 and ending on June 30, 2027. If the pilot is not continued beyond the two year term, the Owner agrees to take all necessary steps to remove the hens from their property. The Owner understands and agrees that upon notice, the Municipality may revoke the permission to keep hens in the Municipality during the pilot period, and continued keeping of hens after the date of such a notice shall be an offence under By-Law No. 24-2025
- 4) I have read and understood the Huron Perth Public Health Unit recommendations (Appendix A).

\_\_\_\_\_  
Signature of: applicant

\_\_\_\_\_  
Date

The personal information on this form is being collected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* and the *Municipal Act* for the purpose of processing this application and animal control records.

## Internal Approval (completed internally)

<b>Manager of Legislative Services/ Municipal Clerk or Designate</b>	Reviewed (DDMMYYYY): _____ Approved by: _____ Signature: _____
<b>Manager of Building and Planning/Chief Building Official or Designate</b>	Reviewed (DDMMYYYY): _____ Reviewed by: _____ Signature: _____

---

---

## CHICKEN COOP SITE PLAN

Site plan depicting all buildings and structures including:

lot dimensions and proposed location of the hen coop and outdoor run on the lot;

dimensions of the hen coop and outdoor run;

setbacks from lot lines, as well as from any other structures/buildings on the lot (including the distance between the dwelling and coop/outdoor run); and

setbacks from any dwelling located on any lot sharing a lot line with the lot subject to the application.

---

---

## APPENDIX A -

### Huron Perth Public Health Unit Recommendations:

The Huron Perth Public Health Unit would recommend the following to reduce the potential health risks:

- Wash hands thoroughly before and after handling or caring for birds
- Restrict or supervise interaction of children less than 5 years of age. Supervise handwashing
- Control visitors access to the flock
- Wear separate clothing and footwear when caring for birds. Wash and disinfect boots and equipment that come into contact with birds and/or feces.
- Clean cages, food, and water surfaces daily
- Ensure proper disposal of feces, litter, and dead birds
- Keep feed in a tightly sealed container that is protected from birds and rodents
- Keep birds in a screened or enclosed area where they will not have contact with wild birds
- Limit the number of birds in flock to decrease risk of avian influenza transmission. Smaller flocks also reduce stress on the birds and limit shedding of salmonella
- Monitor flock health daily. Report illness to veterinarian immediately
- Adhere to proper food handling and storage practices. Dispose of damaged eggs and thoroughly cook all foods.