



Building a Shed or Garage Information Guide and Process

When is a building permit required for a shed or garage?

- When a shed or garage (new or replacement) is 108 ft² in size or greater
- When the shed or garage is attached to another structure

Drawing requirements for a building permit application

1. A copy of the property survey or site plan of your lot.
 - a. Please draw on location of shed or garage
2. Construction drawings (hand drawn or computer drawn to scale and dimensioned)
 - a. Plan view
 - Window/door sizes
 - Floor, wall and roof construction
 - Connection to existing structure (only if attached)
 - b. Side views (front and side)
 - Height of structure
 - Exterior materials

Note: For any structure that exceeds 592 ft², the drawings must be completed by the listed homeowner or a qualified designer. Qualified designers are required to provide their name, BCIN#, Designer Statement and signature on the plans. They are also required to complete the Schedule 1 Designer Form.

Time

Once a complete permit application is made, the permit application will be reviewed within a maximum of 10 business days.